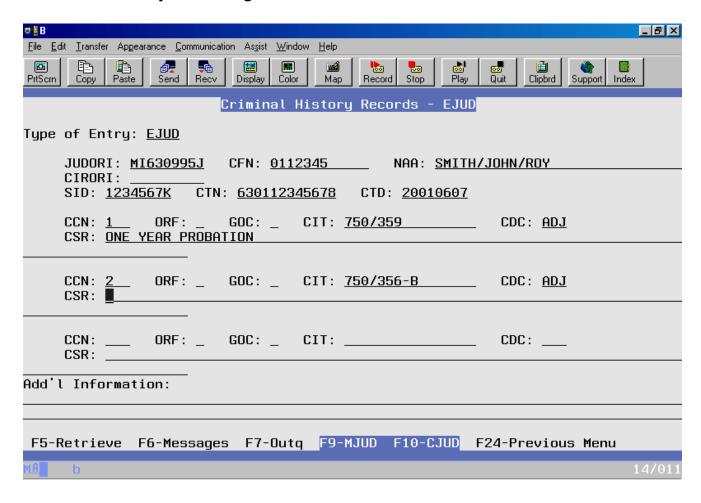# Criminal History Reporting

Enter Judgment (EJUD)

Use this screen to enter the *judicial* portion of a person's criminal history to Michigan State Police Central Records.

```
┌─■■B───────────────────────────────────────────────────────────────── _ ⎕ ✕─┐
│ File  Edit  Transfer  Appearance  Communication  Assist  Window  Help        │
│ ┌────┬────┬────┬────┬────┬───────┬─────┬────┬──────┬────┬────┬────┬───────┬─────┐│
│ │PrtScrn│Copy│Paste│Send│Recv│Display│Color│Map│Record│Stop│Play│Quit│Clipbrd│Support│Index││
│ └────┴────┴────┴────┴────┴───────┴─────┴────┴──────┴────┴────┴────┴───────┴─────┘│
│                   Criminal History Records - EJUD                             │
│                                                                              │
│ Type of Entry: EJUD                                                          │
│                                                                              │
│      JUDORI: MI630995J    CFN: 0112345        NAA: SMITH/JOHN/ROY            │
│      CIRORI: _____                                                       │
│      SID: 1234567K    CTN: 630112345678    CTD: 20010607                     │
│                                                                              │
│      CCN: 1__    ORF: _    GOC: _    CIT: 750/359         CDC: ADJ           │
│      CSR: ONE YEAR PROBATION                                                 │
│      _____                                                     │
│                                                                              │
│      CCN: 2__    ORF: _    GOC: _    CIT: 750/356-B       CDC: ADJ           │
│      CSR: ▌                                                                   │
│      _____                                                     │
│                                                                              │
│      CCN: ___    ORF: _    GOC: _    CIT: _____   CDC: ___        │
│      CSR: _____                                          │
│      _____                                                     │
│ Add'l Information:                                                           │
│                                                                              │
│                                                                              │
│                                                                              │
│  F5-Retrieve  F6-Messages  F7-Outq  F9-MJUD  F10-CJUD  F24-Previous Menu     │
│ MA    b                                                            14/011    │
└──────────────────────────────────────────────────────────────────────────────┘
```

The *Add'l Information* lines are to add information for scan lines that are not currently displayed on the screen.

Function Keys

F5 . . . . . Retrieve information from last entry
F6 . . . . . Display Messages
F7 . . . . . Display Outq
F9 . . . . . Go to Modify Judgment Screen
F10 . . . . Go to Cancel Judgment Screen
F24 . . . . Return to Previous Menu

CHR Fields	Field Name Translation	Information	Format
	Enter Judgment Fields		
EJUD	**Type of Entry**	Enter Judicial Information	EJUD... is pre-loaded
JUDORI	**Court ORI #**	Originating Agency Identifier #	MI630995J (the court's ORI is pre-loaded)
CFN	**Court File #**	Court Case Number	01-1234
NAA	**Name**	Name of Juvenile at arrest	Smith/John/Roy/Jr Smith/John/Roy/ Smith/John//
CIRORI	**Circuit Court ORI #**		MI630223J
SID	**State Identification #**	Unique identifying number for the defendant	1234567K
CTN	**Criminal Tracking #**	Unique identifying number for the specified incident	639912345601
CTD	**Court Transaction Date**	Date of conviction/dismissal	20010511
CCN	**Court Charge #**	The court's count number	1, 2, 3, etc.
ORF	**Ordinance Flag**	If offense is a state statute, leave blank; if a local ordinance, "Y"	Blank or Y
GOC	**General Offense Character**	Designate if offense was attempt, conspiracy, solicit	A, C, S or Blank
CIT	**Citation or PACC Code**	The PACC Code Number; use a slash instead of a period in the 4th position	750/81A or 257/6251-A
CDC	**Court Disposition Code**	CHR based disposition code	See chart on next page for dispo codes
CSR	**Court Sentencing Remarks**	Up to 90 characters to report a summary of the sentence or any additional remarks concerning the charge disposition. A period is **not** required at the end of the remarks.	One year probation

Court Disposition Codes (CDC)

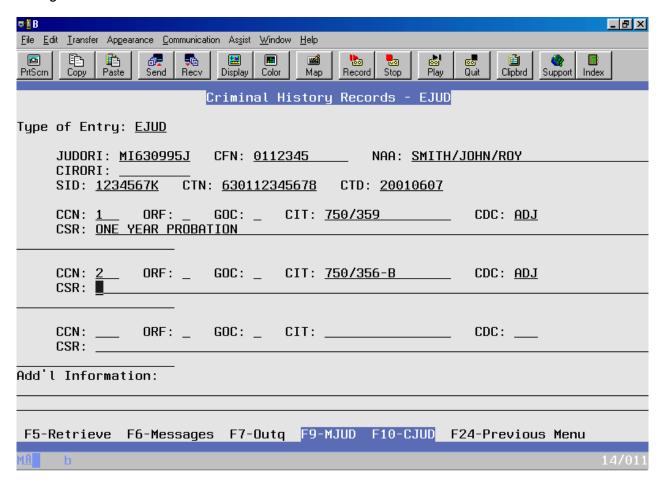| Disposition Codes	
ADJ **DIS**	Adjudicated Dismissed

If there is a multi-count case and the dispositions are varied,
only report the count(s) with a **conviction**.

NOTE: If juvenile is placed on consent calendar, do not send disposition to MSP until
the end of the probationary period.
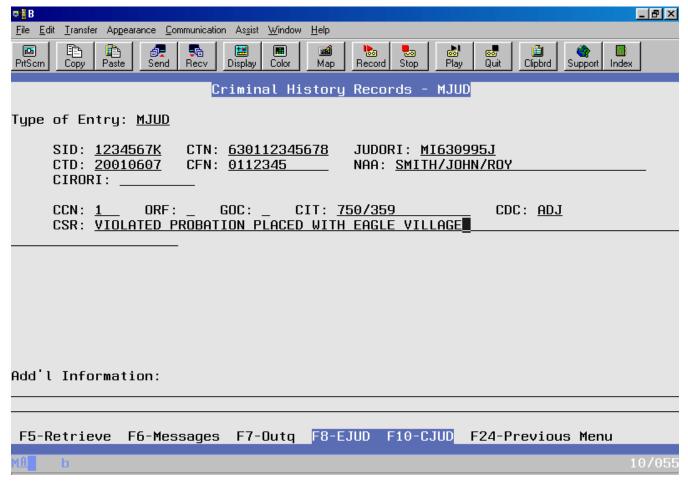
Enter Judgment (EJUD)

Use this screen to enter the judicial portion of a person's criminal history to Michigan State Police Central Records.

```
┌─ B ──────────────────────────────────────────────────────────────────── _ ☐ ✕ ─┐
│ File  Edit  Transfer  Appearance  Communication  Assist  Window  Help            │
│ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ ┌────┐ │
│ │ 🖳 │ │ 📋 │ │ 📋 │ │ 🖧 │ │ 🖧 │ │ 🖳 │ │ 🖳 │ │ 🗺 │ │ ▶  │ │ ■  │ │ ▶  │ │ ■  │ │ 📋 │ │ 🌐 │ │ 📖 │ │
│ │PrtScrn│ Copy │ Paste│ Send │ Recv │Display│Color │ Map │Record│ Stop │ Play │ Quit │Clipbrd│Support│Index│ │
│ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ └────┘ │
│                        Criminal History Records - EJUD                            │
│                                                                                   │
│ Type of Entry: EJUD                                                               │
│                                                                                   │
│     JUDORI: MI630995J   CFN: 0112345        NAA: SMITH/JOHN/ROY                    │
│     CIRORI: _____                                                              │
│     SID: 1234567K   CTN: 630112345678   CTD: 20010607                             │
│                                                                                   │
│     CCN: 1__   ORF: _   GOC: _   CIT: 750/359          CDC: ADJ                   │
│     CSR: ONE YEAR PROBATION                                                       │
│     _____                                                      │
│                                                                                   │
│     CCN: 2__   ORF: _   GOC: _   CIT: 750/356-B        CDC: ADJ                   │
│     CSR: █                                                                         │
│     _____                                                      │
│                                                                                   │
│     CCN: ___   ORF: _   GOC: _   CIT: _____ CDC: ___                   │
│     CSR: _____                                                 │
│     _____                                                      │
│ Add'l Information:                                                                │
│     _____         │
│     _____         │
│                                                                                   │
│  F5-Retrieve  F6-Messages  F7-Outq  F9-MJUD  F10-CJUD  F24-Previous Menu          │
│ MA   b                                                                  14/011     │
└───────────────────────────────────────────────────────────────────────────────────┘
```

Modify Judgment (MJUD)

Use this screen to Modify the "judicial" portion of a person's criminal history to Michigan State Police Central Records. Modification is required to record subsequent court action to a previously recorded disposition or to correct specific information.

Modifications would include, but are not limited to reporting of:

```
B                                                                  _ 8 X
File  Edit  Transfer  Appearance  Communication  Assist  Window  Help

 PrtScrn  Copy  Paste  Send  Recv  Display  Color  Map  Record  Stop  Play  Quit  Clipbrd  Support  Index

                    Criminal History Records - MJUD

Type of Entry: MJUD

    SID: 1234567K    CTN: 630112345678    JUDORI: MI630995J
    CTD: 20010607    CFN: 0112345        NAA: SMITH/JOHN/ROY
    CIRORI: _____

    CCN: 1__   ORF: _   GOC: _   CIT: 750/359          CDC: ADJ
    CSR: VIOLATED PROBATION PLACED WITH EAGLE VILLAGE
_____




Add'l Information:
_____

 F5-Retrieve  F6-Messages  F7-Outq  F8-EJUD  F10-CJUD  F24-Previous Menu
MA   b                                                          10/055
```

▸ convictions which were successfully appealed causing disposition change;

The *Add/l Information* lines are to add information for scan lines that are not currently displayed on the screen.

Function Keys

F5   . . . Retrieve information from last inquiry
F6   . . . Display Messages
F7 . . . . Display Outq
F8   . . . Go to Enter Judgment Screen
F10 . . . Go to Cancel Judgment Screen
F24 . . . Return to Previous Menu

|	|						

CHR Fields	Literal Field Name	Information	Format
MJUD	**Type of Entry**	Modify Judicial Information	MJUD ...is pre-loaded
SID	**State Identification #**	State Identification Number	1234567K
CTN	**Criminal Tracking #**	Criminal Tracking Number	639912345601
JUDORI	**Court ORI #**	Originating Agency Identifier	MI630995J
CTD	**Court Transaction Date**	Date of conviction/dismissal	20010511
CFN	**Court File #**	Court Case Number	01-1234
NAA	**Name**	Name of Juvenile at arrest	Smith/John/Roy/Jr
CIRORI	**Circuit Court ORI#**		MI630223J
CCN	**Court Charge #**	The court's count number	1, 2, 3, etc.
ORF	**Ordinance Flag**	If offense is a state statute, leave blank; if a local ordinance, "Y"	Blank or Y
GOC	**General Offense Character**	Designate if offense was an attempt, conspiracy, or solicit	A, C, S or Blank
CIT	**Citation or PACC Code**	PACC code number. **Use a slash instead of a period.**	750/81A or 257/6251-B
CDC	**Court Dispo Code**	CHR based disposition code	See chart on P. 78
CSR	**Court Sentencing Remarks**	Up to 90 characters of free text to report a summary of the sentence or any additional remarks concerning the disposition of the charge. A period is **not** required at the end of the text.	Defendant to serve 10 days in jail**.**

Modify Judgment Fields (MJUD)

Cancel Judgment (CJUD)

Use this option to Cancel the "judicial" portion of a person's criminal history to Michigan State Police Central Records.

```
Criminal History Records - CJUD

Type of Entry: CJUD

    RSN: DRE    CANCEL: YES
    NAA: SMITH/JOHN/ROY

    SID: 123456K    CTN: 630112345678    JUDORI: MI630995J    CCN: 1█










Add'l Information:



 F5-Retrieve  F6-Messages  F7-Outq  F8-EJUD  F9-MJUD  F24-Previous Menu
```

The *Add'l Information* lines are to add information for scan lines that are not currently displayed on the screen.

Function Keys

F5 . . . . Retrieve Information from last inquiry
F6 . . . . Display Messages
F7 . . . . Display Outq
F8 . . . . Go to Enter Judgment Screen
F9 . . . . Go to Modify Judgment Screen
F24 . . . Return to Previous Menu

Cancel Judgment Fields (CJUD)			
CHR Fields	**Field Name Translation**	**Information**	**Format**
CJUD	Type of Entry	Cancel Judicial Information	CJUD......is pre-loaded
RSN	✶Reason	Reason code for the cancellation - see below	✶DRE
CANCEL	Cancel	Yes or No	Yes
NAA	Name	Juvenile's name at arrest	Smith/John/Roy/Jr
SID	State Identification #	State Identification #	1234567K
CTN	Criminal Tracking #	Unique identifying number for the specified incident	630112345601
JUDORI	Court ORI #	Originating Agency Identifier #	MI630995J
CCN	Court Charge #	The court's count #	1, 2, 3, etc.

✶   Court cancellation of a judicial record must be limited to the purpose of changing a disposition. The only valid reason code is:

DRE . . . . (delete re-enter)